



**VALLEY COUNTYWIDE
EMS DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA**

DATE	TIME	LOCATION
Wednesday, Jan 10, 2023	0900 A.M.	244 W. Roseberry Rd. Donnelly, ID
Action Item	ACTION ITEM NOTATION: Any agenda item that may have a vote is identified with the appearance of the “Action Item” in the left column of this Meeting Agenda	

1.	Call to Order:
2.	Roll Call:
3. Action Items	<p>Approval of Board Meeting Agenda Notice Postings Report by the Acting Secretary inclusive of website or social media platform postings when maintained by the District:</p> <ul style="list-style-type: none"> • Report of the Acting Secretary on agenda notice postings. • Motion to receive Acting Secretary’s agenda notice posting report, and set agenda <p>Procedure to follow only if there is a need to amend the Agenda after the Meeting is started:</p> <p>In the event the Board needs to take final action on an emergency matter not included in the approved posted agenda, a motion must first be made stating:</p> <ol style="list-style-type: none"> 1. Why the item was not reasonably anticipated to be on the agenda and stating the facts of the reason for the emergency. <ul style="list-style-type: none"> <input type="checkbox"/> An emergency must be a situation involving injury or damage to persons or property, or immediate financial loss, or the likelihood of such injury, damage or loss, when the notice requirements of agenda posting will make such notice impracticable, or increase the likelihood or severity of such injury, damage or loss. 2. The motion and the basis for this motion must be included in the minutes of this meeting.
4. Action Items	<p>New Business</p> <ol style="list-style-type: none"> 1. Discussion of VCEMSD Findings and Conclusions 2. Discuss logo, mission statement and values 3. Consider approving Resolution 24-01 Plan of Dissolution and Transfer of Assets Agreement by and between the Valley County Emergency Service District and the Valley Countywide EMS District. 4. Consider approving Resolution 24-02 Approval of Agreement for Ambulance District Legal Services

<p>5.</p>	<p>Reports:</p> <ol style="list-style-type: none"> 1. Fire Chiefs Report - Presenting 2023 EMS budget and Valley County Service Agreement 2. Secretary Report
<p>6.</p>	<p>Old Business</p> <ol style="list-style-type: none"> 1. Determine Insurance Coverage including District General Liability and official bond for the treasurer in the amount of at least \$10,000. I.C. 31-3913 2. Discuss Drafting Interagency Service Agreements with Cascade Rural Fire Protection District, Donnelly Rural Fire Protection District and McCall Fire Protection District. 3. Determination on resolution calling for a special levy election in May either as a temporary override for two years or for a permanent override election and expenditure authority for the override. Resolution is due to the Clerk of Valley County by March 22, 2024. 4. Start process of establishing a budget for this fiscal year and next and setting fees necessary to provide ambulance services in addition to the levy request starting on a date that works with the plan of dissolution of the Valley County Emergency Service District. 5. Discuss draft of initial policy code. 6. Consider the question, “Do you want a district chief of EMS?”
<p>7.</p> <div style="border: 1px solid black; padding: 2px; width: fit-content;">Action Items</div>	<p>Treasurer’s Report and Approval of Bills</p> <ol style="list-style-type: none"> 1. 2024 Budget 2. Treasurer’s Report/I.C. § 57-135 compliance submittal of written financial report which includes the amount of funds in the District’s treasury as such funds are deposited or invested as of the last day of the preceding month together with the Treasurer’s Recommendation for Board approval for authority to invest certified funds on deposit as permitted by Idaho Code Section 67-1210, which are not presently needed for the payment of expenditures until the next regular meeting. [the certified period] <p>Suggested motion: (“<i>I move to receive and approve the Treasurer’s Financial Report together with approval of the Treasurer’s request for authority to invest certified funds</i>”)</p> <ol style="list-style-type: none"> 3. Ordinary and necessary bills to be paid as presented by the Treasurer (sign checks after the meeting) <p style="padding-left: 40px;">Ø Review of the bills together with the assignment of budget line item for the expenditures for approval as recommended by the Treasurer.</p>

	Suggested motion: (“I move for the disbursement of funds from the District’s treasury for the payment of the bills in the total sum of \$ ___ as presented by the Treasurer, be authorized and approved”)
8.	<p>Executive Session under Idaho Code § 74-206 (1) (a)(b)(c)(d)(e)(f)(i) & (j)</p> <ul style="list-style-type: none"> • [The action item is the motion calling for executive session and identification of the statutory authorization and who outside of the Commissioners will be in attendance] The motion, if seconded, requires a roll call vote. • The Action item is also the voice vote to come out of executive session and resume regular session. <p>[No action will be taken in executive session.]</p>
9. Action Item	<p>Announcement of next meeting</p> <ul style="list-style-type: none"> • The next regular Board Meeting is Wednesday, February 14th, 2023, at 9:00AM.
10. Action Item	<p>Adjournment</p>

Signed: *Amanda Keaveny*, Amanda Keaveny, Acting Secretary

Posting Report:

Donnelly Fire Station: 244 W. Roseberry Rd, Donnelly Idaho and at valleycountywideems.com

By: _____ **Date:** _____ **Time:** _____